



THREAT ASSESSMENT PLAN

These guidelines are provided for Prairie- Hills Elementary School District to assist in developing and adopting threat assessment policies / procedures.

RISK FACTORS FOR POTENTIAL VIOLENCE

Risk factors are the ecological and personal features in a student's life that increase the statistical probability of the student engaging in violent behavior.

Risk Factors

The following are possible risk factors but are not all-inclusive.

Family History:

- Divorce
- Domestic Violence
- Substance abuse
- Emotional, physical and sexual abuse
- Neglect
- Violent, ineffective, antisocial or toxic role models
- Frequent moves

Early Indicators of Violent Tendencies:

- Fire setting
- Cruelty to animals
- Interested in real and / or fictional violence
- Early initiation of problem behaviors (K-3rd grade)

Individual Factors:

- Low commitment to school
- Early academic failure
- Aggression

Mental Health Factors:

- Suicidal / Homicidal
- Substance abuse or dependence
- Real or perceived loss / grief
- Low / inflated self-esteem
- Acceptance of violent behavior
- Other mental health issues

Criminal Background:

- Past violent acts / crimes
- Past non-violent crimes
- Police contacts
- Probation / Incarceration

SAFE AND SECURE SCHOOLS PLAN–STUDENT THREAT ASSESSMENT PROCESS

Threat Assessment

Threat assessment is the process of evaluating the risk of violence posed by someone who has expressed the intent to inflict harm on another. Threat assessment evaluates the context and circumstances of the threat in order to uncover any evidence that the threat may be carried out. A priority of threat assessment is the development of interventions and follow-up activities that are developed to manage and reduce the risk of violence.

How a threat assessment is initiated:

Step 1: Once a threat is reported: Make sure all students and staff are safe. The student of concern should be immediately and safely contained, based on the severity of the concern.

Step 2: Alert the Building Threat Assessment Team. The threat assessment steps and documentation are essential to the effectiveness of the process, necessary to the development of a Supervision Plan, and for the safety of all staff and students.

The trained Building Team is directed by the Building Administrator and consists of:

1. Building Administrator (Principal or Assistant Principal,) ,
2. School Psychologist, School Social Worker or Counselor (the school mental health provider) and Dean Assistants,
3. Including, as appropriate, a teacher or other staff member who knows the student well.

The Threat Assessment Checklists and Protocols will guide the Building Threat Assessment Team inquiry, document concerns, and help the team develop a Supervision Plan to maximize student safety. Members of the team will actively seek information from:

- Current and previous school/discipline records
- Law Enforcement, Probation, Diversion, etc.
- Interviews with school staff, students, parents, the target of the threat, the student of concern
- Searches of the student(s) lockers, cars, etc. as appropriate
- Other agencies: mental health, human services, etc.
- Activities: internet histories, diaries, notebooks
- Parent interview: offer support, seek their help in understanding, and clarify student's behaviors.

Factors to be Considered

The purpose of this process is to determine whether a student poses a threat to the safety of others or self, to identify circumstances that may increase the risk for potential violence, and to assist school staff in developing a safety and supervision plan. Does the student appear to have the resources, intent, and motivation to carry out the threat? Is there evidence of movement from thought to violent action? Document all information that is pertinent (warning signs, concerns, witness information, parent input, all checklists, action/supervision plan, etc.

A threat is reported:

Step 1: Make Sure All Students Are Safe

- o Appropriately detain the student(s) of concern
- o Do not allow access to coat, backpack, cell phones, or locker
- o If there is imminent danger, call the Police Department at 911

Step 2: Alert Building Threat Assessment Team

- o Report the situation to administration

- o Report the threat assessment to the Superintendent's Office

Step 3: Complete the Threat Assessment Report Checklist and Transient and/or Substantive Threat Assessment Report Form(s)

Step 4: Review findings with School Building Threat Assessment Team

Step 5:

- o If Transient, complete the Action and Supervision Plan.
- o If in doubt, or the threat is substantive, complete the Substantive Threat Assessment form and complete the Action and Supervision Plan.
- o The School Mental Health professional takes the lead in this part of the assessment, accompanied by the other team members.

Threat Reported

Step 1: Make Sure All Students are Safe

Step 2: Notify Security and Assemble the Threat Assessment Team

Step 3: Complete the Threat Assessment Report Checklist a

Step 4: Review findings with School Building Threat Assessment Team

Step 5: If Transient Develop an Action Supervision Plan If in Doubt or Clearly Substantive, Initiate the Substantive Threat Assessment (school mental health provider will take the lead)

Threat Assessment Report Checklist

Check all that apply and complete information!

Students Involved (who): _____

Name of the student of concern: _____

Witness: _____

Witness: _____

Witness: _____

If necessary, add more on back.

Received report from: Date/Time: _____

A student (Who): _____

A staff member (Who): _____

A citizen from outside the school

(Who): _____

Who took the report/title: _____

Notified (who):

Administrator: _____ Time notified: _____

District/School Security: _____ Time notified: _____

Mental Health Professional: _____ Time notified: _____

SEO: _____ Time notified: _____

Victim: _____ Time notified: _____

Perpetrator's Parents: _____ Time notified: _____

Victim's Parents: _____ Time notified: _____

Victim's Parents: _____ Time notified: _____

Other Staff-

on a need to know basis (who): _____ Time notified: _____

SPED/ 504 Student: If yes (Explain): _____

Staffing Coordinator/ 504 Coordinator informed Time notified: _____

Early Actions: Search: List anything found of concern

o Student: _____

o Locker:

o Backpack:

o Purse:

o Car:

o
Other: _____

Threat Level Determined to be:

Transient Substantive- _____

Serious Substantive- _____

Date and time: _____

De-brief with all parties involved Time/Date: _____